

University of
Lethbridge



Program Planning Guide

Name: _____

ID: _____

Calendar Year: 2023/2024

Dhillon School of Business Degree Programs:

www.ulethbridge.ca/dhillon/study/certificates

Academic Calendar:

www.ulethbridge.ca/ross/academic-calendar

Admission and Transfer Requirements:

www.ulethbridge.ca/ross/admissions/undergrad

Current and Past Program Planning Guides:

www.ulethbridge.ca/ross/ppgs

Co-operative Education:

www.ulethbridge.ca/dhillon/student-experience/co-operative-education

Dhillon School of Business Advising:

Lethbridge

www.ulethbridge.ca/dhillon/student-support/advising

dhillon.advising@uleth.ca

403-329-2153

M2060

Calgary

www.ulethbridge.ca/calgary/student-advising

calgary.advising@uleth.ca

403-571-3360

Suite S6032, 345 - 6th Avenue SE

Human Resource Management and Labour Relations

Management Certificate

This is a planning guide and not a graduation check or guarantee of course offerings. You should have a program check done in your final year of studies. Students are responsible for the accuracy of their own programs. The guide should be used in conjunction with the University of Lethbridge Calendar, which is the final authority on all questions regarding program requirements and academic regulations.

Contact an Academic Advisor (www.ulethbridge.ca/ross/academic-advising) for advising information.

Name : _____**ID :** _____**Program Requirements**

Completion of at least 10 courses (30.0 credit hours) with cumulative and graduation grade point averages of at least 2.00.

Core Requirements (10 courses)

- _____ Human Resources and Labour Relations 2030 - Introduction to Organizational Behaviour
- _____ Human Resources and Labour Relations 3050 - Human Resource Management
- _____ Human Resources and Labour Relations 3305 - Managing Employee Health and Safety
- _____ Human Resources and Labour Relations 3310 - Collective Labour Relations
- _____ Human Resources and Labour Relations 3312 - Strategic Compensation
- _____ Human Resources and Labour Relations 4305 - Canadian Labour and Employment Law
- _____ Human Resources and Labour Relations 4350 - Staffing
- _____ Human Resources and Labour Relations 4355 - Training and Development
- _____ Management 1500 - Fundamentals of Business
- _____ Management 2700 - Business Research Methods

Please contact an Academic Advisor before applying to this program for information on course sequencing and possible waivers for equivalent courses already taken.

Sample Sequencing Plan

Shown below is a sample sequence of courses for your degree. Consult timetables for course offerings, prerequisites, and corequisites before registering each term. Note some courses may have limited offerings (ie. offered once a year, in a term other than shown, or in alternating years).

Year 1, Fall

MGT 1500 - Fundamentals of Business
HRLR 2030 - Introduction to Organizational Behaviour
HRLR 3050 - Human Resource Management
MGT 2700 - Business Research Methods

Year 2, Fall

HRLR 3305 - Managing Employee Health and Safety
HRLR 4305 - Canadian Labour and Employment Law
One of: HRLR 4350 or HRLR 4355

Year 1, Spring

HRLR 3310 - Collective Labour Relations
HRLR 3312 - Strategic Compensation
One of: HRLR 4350 or HRLR 4355

Students are responsible for familiarizing themselves with program requirements and regulations outlined in the University of Lethbridge Calendar including, but not limited to:

Minimum Grade Requirement

A minimum grade of 'C-' is required in all courses taken towards a Management Certificate.

Residence Requirement

Students must complete at least 5 courses towards the Management Certificate at the University of Lethbridge.

Program Length

Management Certificate programs are designed to be completed on a part-time studies basis, and many of the certificate courses have prerequisite, corequisite, and/or recommended background requirements that are above and beyond the 10 courses in the program. As a result, completion of this program will take more than one year of study. All certificate requirements must be completed within 5 years after acceptance into the Dhillon School of Business.